

**University Preparation School at CSU Channel Islands**  
**1099 Bedford Drive Camarillo, CA 93010**  
**Board of Directors Meeting**  
**University Preparation Charter School at CSU Channel Islands**

**August 23, 2024**

**1:30-4:00**

**Room D2**

<b>AGENDA</b>
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**Public Comment: Instructions for Addressing the Board of Directors and  
Requesting Agenda Items**

*If a member of the public wishes to speak about an item on the agenda, a Speaker Sheet should be completed, including the number of the agenda item, OR if wishing to speak to an item not on the agenda, stating the topic on which s/he wishes to speak. The Speaker Sheet should be presented to the Board Secretary prior to the start of the meeting.*

*Individual speakers will be allowed three (3) minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes.*

*A member of the public wishing to place an item on the agenda should notify the University Preparation School office at least eight (8) days prior to the meeting date OR make such request when Future Agenda items are addressed. In accordance with Education Code 35145.5, the Board cannot enter a formal discussion or make a decision on any matter not on this agenda during this meeting. The Board may take action or refer to a later meeting any subject discussed in a presentation at this Board of Directors' meeting.*

*Any Agenda Item is to be considered a Potential Action Item.*

**A. Call to Order**

**B. Adoption of the Agenda**

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

**C. Pledge of Allegiance**

<b>D. Roll Call</b>	<b>Present</b>	<b>Absent</b>
<b><u>Board Members</u></b>		
Jeanne Adams	_____	_____
Regina Carver	_____	_____
Talya Drescher	_____	_____
Ernesto Guerrero	_____	_____
Veronica Rauschenberger	_____	_____
Celina Zacarias	_____	_____
<b><u>Administration</u></b>		
Charmon Evans	_____	_____
Echo Reves	_____	_____
Veronica Solorzano	_____	_____

**E. Public Comments**

**F. Directors' Reports**

**G. Board Reports, Correspondence, and Communication**

**I. Advisory and Auxiliary Reports**

- 1. School Site Council**
- 2. ELAC**
- 3. Parent, Teacher, Student Association**

**II. Regular Session**

**A. Consent Agenda**

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

- 1. August Personnel Activity Report and Staff Roster**
- 2. Purchases to ratify, July**

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

## B. Items for Action, Discussion and or Information

### 1. Topic/Agenda Item: Review and approval of the June Financials for UPCS (2:00-2:10)

**Personnel Involved:** Lisa Boulos, Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the June Financials for UPCS

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

### 2. Topic/Agenda Item: Review and approval of the Unaudited Actuals for Fiscal Year 2023-2024

**Personnel Involved:** Lisa Boulos, Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the Unaudited Actuals for Fiscal Year 2023-2024

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

3. **Topic/Agenda Item: Review and Approval of Board Authorizations, Pursuant to Education Code Section 80005 (b), the holder of a Multiple Subject Teaching Credential or a Standard Secondary Credential can teach a general elective that which does not have a credentialed subject area. The authorization shall be with the teacher's consent**

Danna Hernandez- General Elective  
Carmen Jimenez- General Elective  
Oswaldo Pina- General Elective  
Courtney Manriquez- General Elective

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** It is recommended that the Governing Board authorize the local board authorization for the teachers listed.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

4. **Topic/Agenda Item: Review and Approval of Board Authorizations, Pursuant to Education Code Section 44256(b), the holder of a Multiple Subject Teaching Credential or a Standard Secondary Credential, who has completed twelve semester units, or six upper division or graduate units, of coursework at an accredited institution in each subject to be taught, is considered legally authorized to teach under this provision. The authorization shall be with the teacher's consent.**

Kara Blevins- ELA  
Melissa Ronin- ELA

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** It is recommended that the Governing Board authorize the local board authorization for the teachers listed.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

5. **Topic/Agenda Item: Review and Approval of Board Authorizations, Pursuant to Education Code Section 44258.7 (c) (d), the holder of any Teaching Credential or a Standard Secondary Credential can teach a general elective that which does not have a credentialed subject area. The authorization shall be with the teacher's consent**

Michiko Furukawa-Art

Mauricio Giron-Music

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** It is recommended that the Governing Board authorize the local board authorization for the teachers listed.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

6. **Topic/Agenda Item: Review and approval of the 2024-2025 Staff Handbook for UPCS**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the 2024-2025 Staff Handbook for UPCS

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

7. **Topic/Agenda Item: Review and approval of the 2024-2025 Parent/Student Handbook for UPCS**  
**Personnel Involved:** Charmon Evans  
**Fiscal Implications:**  
**Impact on School Mission, Vision or Goals, (If Any):**  
**Options or Solutions (If applicable):**  
**Director's Recommendation:** The Executive Director recommends approval of the 2024-2025 Parent/Student Handbook for UPCS

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

8. **Topic/Agenda Item: Review and Approval of Revision to #518 Harassment, Intimidation, Discrimination, and Bullying Policy**  
**Personnel Involved:** Charmon Evans  
**Fiscal Implications:**  
**Impact on School Mission, Vision or Goals, (If Any):**  
**Options or Solutions (If applicable):**  
**Director's Recommendation:** The Executive Director recommends approval of revision to #518 Harassment, Intimidation, Discrimination and Bullying Policy

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

9. **Topic/Agenda Item: Review and Approval of Revision to #522 Title IX Policy**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of revision to #522 Title IX Policy

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

9. **Topic/Agenda Item: Review and Approval of Revision to #903 Conflict of Interest Code Policy**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of revision to #903 Conflict of Interest Code Policy

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

10. **Topic/Agenda Item: Review and Approval of Revision to #519 Education for Homeless Children Youth Policy**  
**Personnel Involved:** Charmon Evans  
**Fiscal Implications:**  
**Impact on School Mission, Vision or Goals, (If Any):**  
**Options or Solutions (If applicable):**  
**Director's Recommendation:** The Executive Director recommends approval of revision to #519 Education for Homeless Youth Policy

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

11. **Presentation of Parent Position Board Nomination: Christina Gonzalez-Ornelas**

**SUSPEND OPEN SESSION**

**II. CLOSED SESSION**

- A. Topic/Agenda Item: Anticipated Litigation**

*Reconvene from Closed Session and report out any decisions made*

**III. Directors Announcements/Remarks**

**IV. Future Agenda Items: Next Meeting, September 27, 2024, 1:30-4:00pm**

**V. Adjournment:**